

MINUTES
FIRST COLONY LEVEE IMPROVEMENT DISTRICT
OF FORT BEND COUNTY, TEXAS

July 20, 2018

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District"), convened in regular session, open to the public, on the 20th day of July, 2018, outside the boundaries of the District, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, 77027, and the roll was called of the members of the Board:

Scott Jacobson	President
Richard E. Sherrill	Vice President/ Assistant Secretary
Debra Coffman	Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Mark McGrath of McGrath & Co., PLLC ("McGrath"); Odett McMullen of Bob Leared Interests, Inc.; Cynthia Colondres of Municipal Accounts & Consulting, L.P.; Mike Thelen and Justin Klump of LID Solutions, LLC ("LID Solutions"); Greg Frank of Costello, Inc. ("Costello"); and Angela Lutz and Anne-Marie Bradford of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 5, 2018, regular meeting. Following review and discussion, Director Coffman made a motion to approve the minutes, as presented. Director Sherrill seconded the motion, which carried unanimously.

PUBLIC COMMENTS

The Board did not receive any public comments.

AUDIT FOR FISCAL YEAR ENDING JULY 31, 2018

Mr. McGrath presented and reviewed an updated evergreen services contract between the District and McGrath. He stated the terms of the new contract are the same as the current contract, but with a 5% fee increase. He further stated ABHR has already reviewed the contract.

Mr. McGrath then requested the Board authorize McGrath to begin preparation of the audit for the fiscal year ending July 31, 2018, for an estimated cost of \$9,250, due to the fee increase. Following discussion, Director Jacobson made a motion to (1) accept

the updated services agreement with McGrath and direct that it be filed in the District's records and (2) authorize McGrath to begin preparation of the audit. Director Sherrill seconded the motion, which carried unanimously.

DISTRICT'S WEBSITE UPDATES, NOTICE, AND EMAIL ALERTS

Ms. Lutz reviewed a website analytics report for the month of June, 2018, a copy of which is attached.

Mr. Frank reviewed a revised draft list of predetermined messages for posting to the website in the event of an emergency. The Board concurred to review the draft messages and discuss revisions under the engineer's report.

The Board discussed the postcard regarding the District's website and Director Coffman stated she would like to distribute one to the District on an annual basis.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Colondres distributed and reviewed the bookkeeper's report, including the list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Coffman made a motion to approve the bookkeeper's report and to pay the District's bills. Director Sherrill seconded the motion, which carried unanimously.

BUDGET FOR FISCAL YEAR ENDING JULY 31, 2019

Ms. Colondres presented and reviewed the proposed budget for the fiscal year ending July 31, 2019. Following review and discussion, Director Jacobson made a motion to adopt the budget, as amended. Director Coffman seconded the motion, which carried unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. McMullen distributed and reviewed the tax assessor/collector's reports for the month of June, 2018, a copy of which is attached. Following review and discussion, Director Jacobson made a motion to approve the tax assessor/collector's report and the report from Perdue. Director Sherrill seconded the motion, which carried unanimously.

MS4 STORM WATER MANAGEMENT PLAN

Mr. Klump stated the Year 4 annual report for the District's MS4 Storm Water Management Plan is still pending state approval.

OPERATOR'S REPORT

Mr. Thelen presented and reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached. Mr. Thelen then reviewed the monthly shared perimeter levee report, which is included in the operator's report.

Mr. Thelen presented one of the signs to be installed along the earthen levee to serve as location markers. Mr. Frank stated he is in the process of preparing a larger map with the locations of the signs and discussion ensued. Mr. Frank stated he would like update the District's GPS map with the sign locations, as well.

Mr. Thelen then stated LID Solutions is revising their insurance coverage and intends to present a revised services contract to the Board at the next meeting. The Board requested that ABHR review the new contract once it is ready.

After review and discussion, Director Coffman moved to approve the operator's report. Director Sherrill seconded the motion, which passed unanimously.

EASEMENTS AND DEEDS

There was no discussion on this item.

ENGINEER'S REPORT

Mr. Frank presented and reviewed an engineering report, a copy of which is attached.

Mr. Frank reviewed the revised draft list of predetermined messages for posting to the website in the event of an emergency. Discussion ensued regarding further revisions.

Mr. Frank updated the Board on the status of the proposed closure of the Flat Bank Creek diversion channel project. He stated the Fort Bend County Drainage District is applying for federal grants to assist in funding the project. He further stated the project is on hold until funding is determined. Discussion ensued.

Mr. Frank updated the Board on the status of the Lost Creek Pump Station.

Mr. Frank updated the Board on the status of the outfall ditch slope paving and detention pond expansions. He stated the survey of the detention ponds is complete and the designs are in progress.

Mr. Frank presented an updated Emergency Action Plan to the Board and stated he updated the contact information. He stated he will submit it to the County, as previously discussed.

After discussion and review, Director Coffman moved to (1) approve the engineer's report and (2) approve the updated Emergency Action Plan and authorize the engineer to submit it to the County. Director Sherrill seconded the motion, which passed unanimously.

FORT BEND FLOOD MANAGEMENT ASSOCIATION ("FBFMA") MEETINGS AND UPDATES AND NATIONAL FLOOD INSURANCE PROGRAM ("NFIP") LEGISLATION

Director Sherrill updated the Board on FBFMA matters. He stated there is a meeting on August 10th.

Director Sherrill discussed the NASFMA 40th Anniversary meeting in Santa Fe, NM. He stated NASFMA is hosting a webinar on August 3rd.

Ms. Lutz stated the next perimeter levee meeting is on July 31st.

Ms. Lutz stated she has received questions from a Houston Chronicle reporter regarding Hurricane Harvey and requested the Board's guidance on providing a response. Discussion ensued and the Board directed Ms. Lutz to direct the reporter to the District's website.

EMERGENCY ACTION PLANNING

There was no further discussion on this item.

APPROVE REVISED EMERGENCY ACTION PLAN

There was no further discussion on this matter.

The Board concurred to meet next on September 21, 2018, at 11:00 a.m.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



D.M. Coffman
Secretary, Board of Directors