

MINUTES
FIRST COLONY LEVEE IMPROVEMENT DISTRICT
OF FORT BEND COUNTY, TEXAS

September 13, 2019

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District"), convened in regular session, open to the public, on the 13th day of September, 2019, outside the boundaries of the District, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, 77027, and the roll was called of the members of the Board:

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|---------------------|-------------------------------------|
| Scott Jacobson | President |
| Richard E. Sherrill | Vice President/ Assistant Secretary |
| Debra Coffman | Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lynn Crawford, a resident of the District; Rick Ramirez of the City of Sugar Land (the "COSL"); Anthea Moran of Masterson Advisors; Robin Goin of Bob Leared Interests, Inc.; Cynthia Colondres of Municipal Accounts & Consulting, L.P.; Mike Thelen and Jason Klump of LID Solutions, LLC ("LID Solutions"); Greg Frank of Costello, Inc. ("Costello"); and Nellie Connally and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 28, 2019, regular meeting. Following review and discussion, Director Sherrill made a motion to approve the minutes, as presented. Director Coffman seconded the motion, which passed unanimously.

PUBLIC COMMENTS

There were no public comments received from the public.

MS4 STORM WATER MANAGEMENT PLAN

There was no discussion on this item.

FORT BEND COUNTY COMMISSIONERS COURT

Discussion ensued regarding the County Commissioner, Precinct 4 FEMA Risk Rating 2.0 meeting, flood insurance rate calculations, and the ATLAS 14 study.

DISTRICT WEBSITE

The Board reviewed a website analytics report for the month of August, 2019, a copy of which is attached, and discussed updates to the District website and potential alerts for subscribers.

DISTRICT INSURANCE POLICIES

Ms. Connally notified the Board that the District's insurance policies with Harco Insurance Services will expire on December 31, 2019, and inquired if the Board would like to seek additional proposals at this time. Following discussion, the Board concurred not to seek additional proposals at this time.

AUDIT FOR FISCAL YEAR ENDING JULY 31, 2019

The Board reviewed an audit continuance letter from McGrath & Co. PLLC, a copy of which is attached. Following review and discussion, Director Jacobson moved to authorize the auditor to begin preparation of the District's audit the fiscal year end July 31, 2019, for a fee of \$9,250. Director Sherrill seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Colondres distributed and reviewed the bookkeeper's report, including the list of checks presented for approval and a quarterly investment report. A copy of the bookkeeper's report is attached. Following review and discussion, Director Jacobson made a motion to approve the bookkeeper's report and payment of the District's bills. Director Coffman seconded the motion, which carried unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Goin distributed and reviewed the tax assessor/collector's report for August, 2019, a copy of which is attached. Following review and discussion, Director Jacobson moved to approve the tax assessor/collector report, and payment of the tax bills. Director Coffman seconded the motion, which passed unanimously.

2019 TAX RATE

Ms. Moran reviewed the 2019 maintenance and operation tax rate recommendation, a copy of which is attached. She discussed the potential impacts of Senate Bill 2 on the District's future tax levies. Ms. Moran stated the District is required to publish the proposed tax rate in a newspaper that has general circulation in the District, which also notifies the public of the date of the public hearing regarding the adoption of the tax rate. Upon review and discussion, Director Jacobson moved to set the public hearing date to adopt a proposed tax rate of \$0.15 per \$100 of assessed valuation and authorize the tax assessor/collector to publish a notice of

the Board meeting on October 18, 2019, in the *Fort Bend Independent*. Director Sherrill seconded the motion, which carried unanimously.

OPERATOR'S REPORT

Mr. Klump presented and reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached. He stated the date of the last sluice gate exercise is not correct on the report, noting the correct date is September 11, 2019.

Mr. Klump discussed a depression behind 4319 Aspen Court, photos of which are attached to his report. He stated there appears to be a discharge pipe from a nearby residence contributing to the depression. Mr. Klump stated LID Solutions will contact the owners of the nearby residence in questions regarding the issue and will repair the depression.

Mr. Klump discussed certain insurance policy premium increases LID Solutions has absorbed throughout the year and the future impact it would have on LID Solutions contract fees to the District. He presented and reviewed a Second Amendment to the Operation and Maintenance Contract between LID Solutions and the District, a copy of which is attached to the operator's report. He noted the Amendment reflects a \$239.46 monthly fee increase to the District.

After review and discussion, Director Jacobson moved to (i) approve the operators report, as amended; and (ii) approve the Second Amendment to the Operation and Maintenance Contract between LID Solutions and the District, subject to review and approval by ABHR. Director Coffman seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Frank presented and reviewed an engineering report, a copy of which is attached. He provided an update on pending construction matters in the District. After discussion and review, Director Coffman moved to approve the engineer's report. Director Jacobson seconded the motion, which passed unanimously.

FORT BEND FLOOD MANAGEMENT ASSOCIATION ("FBFMA") MEETINGS AND UPDATES AND NATIONAL FLOOD INSURANCE PROGRAM ("NFIP") LEGISLATION

The Board discussed FBFMA and NFIP matters and Director Coffman discussed coordinating to determine the percentage of District residents with flood insurance.

EMERGENCY ACTION PLANNING ("EAP")

The Board discussed updates to the EAP and directed the District engineer to update and distribute the EAP to the County, ABHR, and the Board for review.

LEGISLATIVE MATTERS

Ms. Connally distributed a report prepared by ABHR regarding legislative matters pertaining to the 86th Regular session of the Texas Legislature. She discussed House Bill 2202 and its potential effects on the District. A copy of the report is filed in the District's official records.

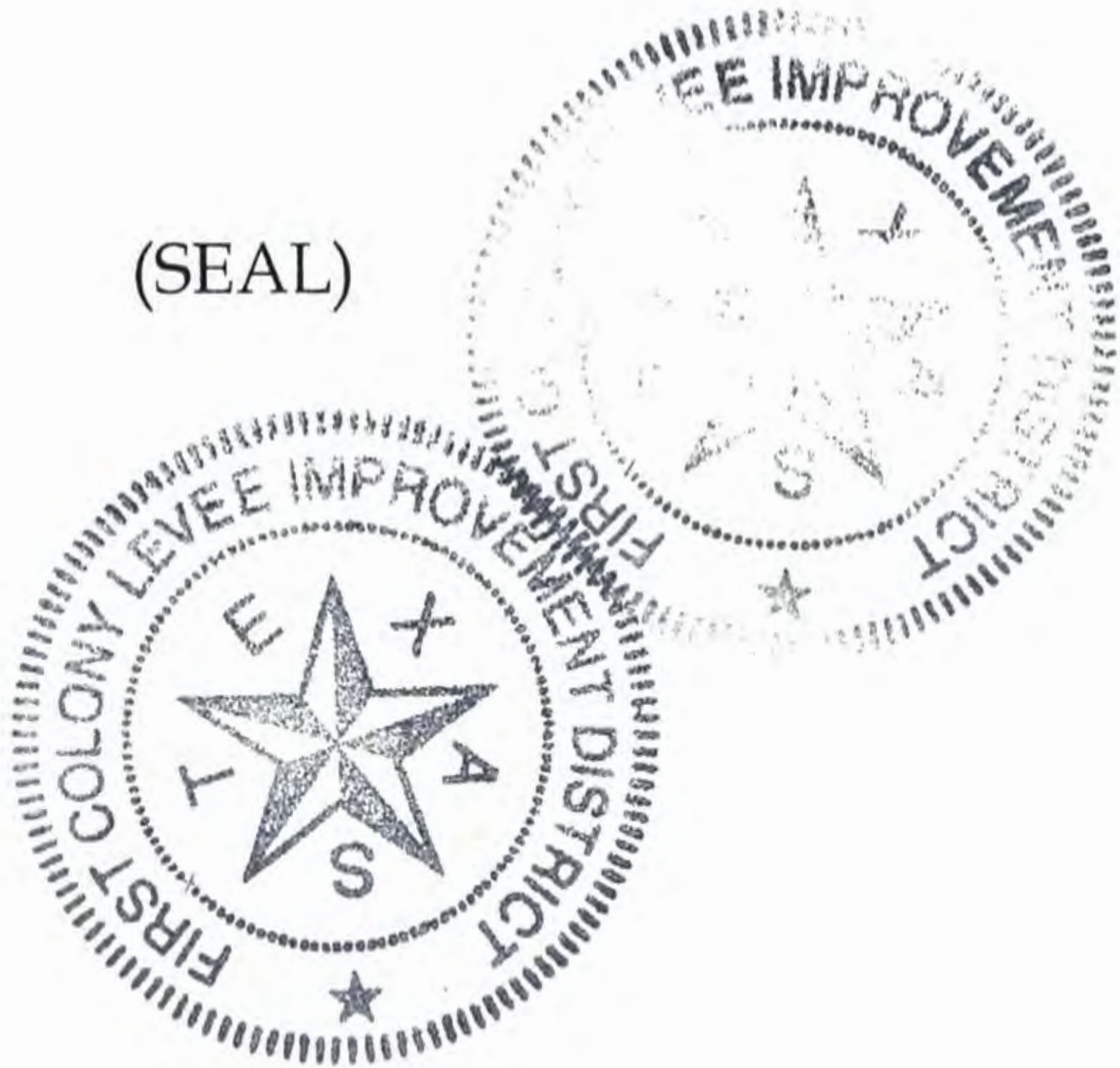
AGENDA ITEMS FOR NEXT MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold the next regular meetings on October 18, 2019.

There being no further business to come before the Board, the meeting was adjourned.

D. M. Zoffman
Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

| | <u>Minutes</u> <u>Page</u> |
|---|-------------------------------|
| Website analytics report..... | 2 |
| Audit continuance letter from McGrath & Co. PLLC..... | 2 |
| Bookkeeper's Report..... | 2 |
| Tax Assessor/Collector's Reports | 2 |
| Masterson Advisors' 2019 maintenance and operation tax rate recommendation..... | 2 |
| Operator's report..... | 3 |
| Engineering report..... | 3 |